



Alliance Française

Bordeaux Nouvelle-Aquitaine

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ACCOMMODATION

HOST FAMILY REGULATIONS

HALF-BOARD ROOM



The Alliance Française Bordeaux Nouvelle-Aquitaine is an association formed under the French Associations Act of 1901, whose purpose is to promote French language and culture. Every year, the association welcomes over 1800 foreigners from 100 different countries, who come along to attend French courses.

The **half-board host family accommodation** option is the best way for a foreign student to immerse him or herself in French culture and French life. All host families are visited and selected by the Alliance Française.

You have chosen to stay with a host family. This is an important choice, as it involves a certain degree of commitment on the part of both parties. It is an opportunity to genuinely learn from each other and be involved in the family's day-to-day life.

However you should be aware that the host family is not a hotel, and when you choose this kind of accommodation you must accept the family way of life.

INSURANCE: In order to benefit from host family accommodation, it is **COMPULSORY** for the student to have an insurance policy to cover any material damage that may be caused during their stay with the host family.

ARRIVAL OF THE STUDENT

The student must notify the host family **1 week ahead of their arrival at the latest** (by phone, letter or email) of their arrival details including the date, time and place. Once the accommodation has been arranged, the student and the family are to get in touch with each other. If there is no response from the student or from the family, then please contact the Alliance Française Bordeaux Nouvelle-Aquitaine **at least 4 days before the student's arrival.**

The family is to collect the student from the bus or tramway station on the day of their arrival, or is to make arrangements for a parent or close relative to collect the student. The student is to arrive at the host family **on the Sunday prior to the course starting, and to depart on the Saturday after the end of their course.**

If the student is unable to abide by these conditions then the student is to contact the host family to see if it is possible for them to arrive or depart on another day, and to agree with them the time and date.

The host family is to allow the student to make a brief phone call to let their own family know that they have arrived safely.

The host family is to assist the student during their arrival, in particular by explaining to them the household rules, and how to get to the Alliance Française on the first day.

The family must compulsorily give a set of house keys to their student.

ACCOMMODATION HOST FAMILY REGULATIONS

The student is to pay the host family directly for their stay and this is to be done **within eight days of their arrival** (unless they have been registered via an intermediary, as would be the case for groups for example).

DURING THE STAY

STRAIGHTFORWARD RULES FOR A HARMONIOUS COHABITATION

- Abide by the times given by the host family for access to the kitchen
- Turn out the lights when you leave a room
- Do not make any noise after 10pm and do not wake up family members if you get in late
- Make sure you let the family know if you are going to be back late
- Respect the household property: keep the room tidy, make your bed, leave the washing and toilet facilities in a good condition (bathroom and toilet after use)
- Spend a reasonable amount of time in the bathroom
- Be decently dressed
- Look after the household keys (if they are stolen or lost, you will be invoiced for new keys or new locks)
- Do not forget to lock the door of the household when you leave
- Ask the family's permission if you want to invite friends over
- Do not consume alcohol in the household, and do not bring it to the household
- Respect the family's rules about smoking cigarettes

LAUNDRY

The host family will provide the student with bed and bathroom linen and towels, and will state at the beginning of the stay how often this will be changed.

Personal laundry washing is included in your accommodation, and 2 washes per week are allowed at the most.

The family will take care of your laundry, or will make the washing machine available to you.

MEALS (week + weekend)

Breakfast

The family will provide the student with a full breakfast (including coffee, tea, fruit juice, cereal, bread, butter and jam).

Lunch

The use of the family's kitchen by the student is allowed through an option available from one month of stay, and the additional payment of 12,50€ per week. The kitchen will be available at the times defined by the family.

Dinner

The family will tell the student the meal times. The family is to provide a full meal (starters, main course, dessert) for the duration of the stay.

If the student wishes to have their evening meal outside the household then they are to let the family know in advance.

Lunch is to be eaten outside the household except by arrangement with the family.

ACCOMMODATION HOST FAMILY REGULATIONS

TIMETABLE FOR BEING AWAY FROM THE HOUSEHOLD

The student is to let the family know their lesson timetable and any time when they might not be at home, or if they are away during the weekend. If the student has a mobile phone then this number is to be given to the family.

In the event that the student wishes to extend their stay with the family beyond the expected date, then the student and the family must let the accommodation services know.

DEPARTURE OF STUDENT

The host family must accompany the student to the station or airport. If the family is unable to do this then they are to arrange for a close relative or parent to do so.

In the event of premature departure or if there is a change of family, then payment is due for the week that has begun.

If any problem whatsoever is encountered, then please do not hesitate to get in touch with us. Most problems can be dealt with quickly by discussing the matter directly with the people concerned. We will always do our utmost to find a solution.

I have read the regulations and accept them, and I undertake to abide by the host family's rules.

I am insured against any material damage that I may cause during my stay with the host family.

NAME : -----

First name : -----

Date : ___ / ___ / _____

SIGNATURE